



Anoka County  
Historical Society

2135 Third Avenue North  
Anoka, MN 55303

Phone: 763-421-0600

[www.anokacountyhistory.org](http://www.anokacountyhistory.org)

# Internship Application

*Bringing Local History to Life*

## Contact Information

### Please Print

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Preferred Way(s) to Contact You:  Home Phone  Cell Phone  Email

## Work and Education *(current or previous if applicable)*

School: \_\_\_\_\_

Major/Degree: \_\_\_\_\_

Employer/Position: \_\_\_\_\_

Does your School or Employer have any requirements that must be met for your internship?

Yes  No

*If yes, please attach a copy of the requirements to this application.*

## Volunteer Experience

Organization: \_\_\_\_\_ When was this: \_\_\_\_\_

Duties: \_\_\_\_\_

Organization: \_\_\_\_\_ When was this: \_\_\_\_\_

Duties: \_\_\_\_\_

## References

Reference Name: \_\_\_\_\_ Reference Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Relationship: \_\_\_\_\_

How long have they known you? \_\_\_\_\_ How long have they known you? \_\_\_\_\_

Contact Info: \_\_\_\_\_ Contact Info: \_\_\_\_\_

## Internship Area of Interest

### Time Commitment:

I am available from \_\_\_\_\_ until \_\_\_\_\_. (Please indicate dates.)

I am willing to commit to a minimum of  5  10  20  Unknown hours per week on a project.

Any other time requirements or restrictions we should know about (including school requirements)?

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### Specific Project:

I am interested in a specific internship project (please circle one).

See the full list of internship project descriptions at our website: [anokacountyhistory.org/XXXX](http://anokacountyhistory.org/XXXX):

5 Hour Commitment	10 Hour Commitment	20 Hour Commitment
Enter Manuscripts into PastPerfect	Collection Assessment	Research Project: History Program
Enter Manuscripts into PastPerfect: All Around the County Collection	History & Technology: Anoka History App	Research Project: Museum in a Box
Moving the Photograph Collection	History & Technology: Social Media	Research Project: Lobby or Traveling Exhibit
Propose Your Own Project	Create Collection Finding Aids	Research Project: Objects Collection
	Propose Your Own Project	Propose Your Own Project

## Internship Goals

Please tell us about your desired goals from an internship project with ACHS:

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## Where Did You Hear About Us?

How did you learn about our internship program?

Family/Friend  Email  Walk-In  Website  Other (specify): \_\_\_\_\_

## Emergency Contact Information

Who should we contact if you were in an emergency situation?

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Relationship: \_\_\_\_\_

Contact Info: \_\_\_\_\_ Contact Info: \_\_\_\_\_

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please include a cover letter, resume, and one professional letter of recommendation with this application.

If submitting by email, please send to: [Sara@AnokaCountyHistory.org](mailto:Sara@AnokaCountyHistory.org)